

NORTH ARKANSAS COLLEGE

BIDDERS MAILING LIST APPLICATION

RETURN TO:
NORTH ARKANSAS COLLEGE
PURCHASING DEPARTMENT
1515 PIONEER DRIVE

HARRISON AR 72601-5599

TELEPHONE NUMBER: 870-391-3290
FAX NUMBER: 870-391-3326

FOR OFFICE USE ONLY
DATE ENTERED:

COMPLETE SECTIONS A, B AND C IN THEIR ENTIRETY.

SECTION A

1. MAIL BID INVITATIONS TO:

2. NAME OF BUSINESS: _____

STREET OR P. O. BOX: _____

CITY: _____

STATE: _____ ZIP CODE: _____

ATTN: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

3. FEDERAL EMPLOYER I.D. NUMBER: _____

(SOCIAL SECURITY NUMBER IF APPLICANT IS AN INDIVIDUAL)

4. HOME OFFICE ADDRESS:

NOTICE

BIDDER IS RESPONSIBLE FOR UPDATING THE ABOVE INFORMATION.

BIDS RETURNED TO NORTH ARKANSAS COLLEGE FOR INCORRECT ADDRESS WILL CAUSE BIDDER TO BE REMOVED FROM BIDDERS MAILING LIST.

5. TYPE OF ORGANIZATION

- INDIVIDUAL
- PARTNERSHIP
- CORPORATION

DATE OF INCORPORATION

WHICH STATE

6. TYPE OF BUSINESS

- MANUFACTURER OF PRODUCTS
- FACTORY REPRESENTATIVE
- SERVICE ESTABLISHMENT
- INSURANCE AGENT OR COMPANY
- JOBBER
- WHOLESALER
- RETAILER

7. OWNERSHIP OF BUSINESS

- WHITE, NOT HISPANIC
- HISPANIC
- AMERICAN INDIAN OR ALASKAN NATIVE
- ASIAN OR PACIFIC ISLANDER

8. DO YOU QUALIFY AS A SMALL BUSINESS? _____

9. HOW LONG IN PRESENT BUSINESS? _____ IF TIME PERIOD DOES NOT COINCIDE WITH DATE OF INCORPORATION (RESPONSE IN #5 ABOVE), ATTACH SEPARATE SHEET WITH EXPLANATION.

10. (A) HAVE YOU AND/OR ANY INDIVIDUALS SERVING AS OFFICERS, KEY EMPLOYEES, PRINCIPALS, OR PARTNERS IN YOUR CURRENT BUSINESS, OR YOU AND/OR THE ABOVE MENTIONED INDIVIDUALS EMPLOYED IN ANY PREVIOUS BUSINESS ENTITIES, BEEN SUSPENDED OR DEBARRED FROM ANY STATE, CITY, COUNTY, FEDERAL OR OTHER GOVERNMENTAL ENTITY?
- (B) HAS ANYONE FILED A COMPLAINT AGAINST YOU OR OTHERS LISTED IN (A) ABOVE OR YOUR MERCHANDISE OR SERVICE? _____
- (C) HAS A PERFORMANCE PENALTY EVER BEEN ASSESSED AGAINST YOU OR OTHERS LISTED IN (A) ABOVE? _____

IF YOUR RESPONSE WAS YES TO #10 (A), (B), OR (C) ATTACH A SEPARATE SHEET WITH EXPLANATION.

PERSON AUTHORIZED TO SIGN BIDS. THIS LIST MUST BE MANUALLY SIGNED IN INK AND KEPT CURRENT.

SIGNATURE	NAME	TITLE	TELEPHONE NUMBER

SIGNATURE	NAME	TITLE	TELEPHONE NUMBER

SECTION B

1. NET WORTH OF BUSINESS: \$ _____ AS OF (DATE) _____.

2. DUN AND BRADSTREET FINANCIAL RATING OF BUSINESS: _____. IF BUSINESS IS NOT RATED BY DUN AND BRADSTREET, YOU ARE REQUIRED TO ATTACH A COPY OF A RECENT (WITHIN THE LAST YEAR) BALANCE SHEET. _____

3. APPROXIMATE INVENTORY NORMALLY STOCKED: \$ _____.

4. REFERENCE (LIST NAME AND ADDRESS):

A. OTHER GOVERNMENTAL UNITS OR BUSINESSES THAT YOU HAVE SOLD TO OR SERVICED. (LIST AT LEAST THREE)

NAME	ADDRESS	CITY, STATE, ZIP

B. BANK(S) & ACCOUNT NUMBER(S) OR CONTACT PERSON(S):

5. ATTACH ANY ADDITIONAL INFORMATION THAT YOU WOULD LIKE TO BE CONSIDERED IN DETERMINING YOUR ELIGIBILITY TO BE PLACED ON THE BIDDERS LIST. FACTORS THAT ARE RELEVANT INCLUDE EVIDENCE OF EXPERIENCE, FINANCIAL CAPABILITY, AND QUALITY OF PERFORMANCE.

SECTION C

FROM THE ATTACHED COMMODITY CLASS INDEX, SELECT ONLY THOSE CLASSES AND SUB-CLASSES THAT YOU CAN FURNISH. APPLICATIONS WILL NOT BE ACCEPTED THAT SHOW ONLY COMMODITY CLASS, SUB-CLASS RANGES, OR COMMODITY DESCRIPTIONS; ALL SUB-CLASSES MUST BE INDICATED.

EXAMPLE: CLASS 060 SUB-CLASS 03, 12,42, 83

THIS EXAMPLE SHOWS A REQUEST TO BE PLACED ON BIDDERS LISTS FOR ANTI-FREEZE, BATTERIES, FILTERS, AND SHOCK ABSORBERS. SEE PAGE 3 OF COMMODITY CLASS INDEX.

I ALSO UNDERSTAND THAT MY FAILURE TO SUBMIT A RESPONSE TO THREE (3) BID INVITATIONS ON ANY ONE CLASS OR SUB-CLASS MAY CAUSE NORTH ARKANSAS COLLEGE TO DISCONTINUE SENDING BID INVITATIONS TO ME FOR THAT CLASS OR SUB-CLASS.

____ SIGNATURE: _____

NAME (TYPE OR PRINTED):

TITLE (TYPED OR PRINTED): _____

DATE:

